

# *Kindergarten and New 1<sup>st</sup> grade 2017-2018 Registration*

**Registration begins February 27, 2017**

Registration hours at St. John's Lane Elementary are:

Monday 2/27	9:00 am to 2:30 pm
Tuesday 2/28	9:00 am to 7 pm
Wednesday 3/1	9:00 am – 2:30 pm
Thursday 3/2	9:00 am – 2:30 pm
Friday 3/3	9:00 am – 2:30 pm

## **How To Enroll Your Child**

Note: parents who need language support should contact the International Student Registration Center at 410-313-1525 or 410-313-7102.

## **Enrollment Requirements**

Please note: Children must be 5 years old by September 1 in order to enroll in kindergarten. Every child who is 5 years old by September 1 must be enrolled in a kindergarten program this fall .

Students must be registered by their custodial parent (biological, adoptive, legal guardian). Parents can complete a registration form at their school or fill out one ahead of time to complete the registration process.

Parents must live in the school attendance area of the school in which they plan to enroll their student. The following documents are required at time of registration:

- Parent picture ID: original driver's license, military ID, or passport.
- Signed original, current lease or deed with your address, valid dates, signatures.
- Current utility bill with name and address (non-cellular telephone, gas and electric, cable bill).
- Student's proof of birth (original birth certificate, baptismal certificate, hospital certificate, passport or military ID).
- Proof of parental relationship, custody, or guardianship. If applicable, bring legal proof of custody (court order).
- Student's current proof of immunizations signed by a doctor, health care provider, day care provider or school official.
- Student's most recent grade report, transcript, report card from last school attended at time of withdrawal, if applicable.
- Documentation of Special Education (IEP), 504, Psychological Report, or related services.
- Any additional paperwork that may be necessary due to special living arrangements or circumstances.

Additional information can be found at:

<http://www.hcpss.org/schools/kindergarten-registration/>

<http://www.hcpss.org/schools/enrollment-and-registration/>