Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/28/2017 9:45	01A. ODOR: Unusual or	19	Musty and dank				29837	5/5/2017			
4/20/2017 9.43	01B. TEMPERATURE:	19	Nusty and dalik				23037	5/5/2017			
4/28/2017 10:2	0 Uncomfortable	31	Extremely hot		x						
4/28/2017 10:2	03. FOOD: Unsealed, left in room, dirty lunch 0 boxes	31	Containers	x							
4/28/2017 9:36	04: VENTS: Dirty, obstructed (Wall, :C Ceiling)	14	Copier blocking air flow		x						
4/28/2017 9:36	04: VENTS: Dirty, obstructed (Wall, :5 Ceiling)	Book room			x						
4/28/2017 9:38	04: VENTS: Dirty, obstructed (Wall, :2 Ceiling)	17	Wall vent blocked	x							
4/28/2017 9:39	04: VENTS: Dirty, obstructed (Wall, :5 Ceiling)	16	Restroom vent closed and dusty	x							
4/28/2017 9:51	04: VENTS: Dirty, obstructed (Wall, :1 Ceiling)	Stage	Return vent extremely dusty and blocked	x							
4/28/2017 9:54	04: VENTS: Dirty, obstructed (Wall, :5 Ceiling)	Cafeteria/chair storage	Papers removed on backside of doors for ventilation	x							
4/28/2017 9:55	04: VENTS: Dirty, obstructed (Wall, :C Ceiling)	Cafeteria chair storage	Noisy HVAC			29840		5/4/2017			
4/28/2017 10:0	04: VENTS: Dirty, obstructed (Wall, 6 Ceiling)	Boiler room	Spotty growth - IEQ work order/concern form				29316	5/3/2017			
4/28/2017 10:1	04: VENTS: Dirty, obstructed (Wall, 2 Ceiling)	Electric closet 2nd grade	Dusty vent		x						
4/28/2017 10:3	04: VENTS: Dirty, obstructed (Wall, 5 Ceiling)	Boys bathroom cafeteria	Exhaust vent closed		x						
	06: CLEANLINESS:				^						
4/28/2017 9:29		92	Musty Odor				29513	5/3/2017			
4/28/2017 9:34	06: CLEANLINESS: :3 Dust, trash	13	Bathroom clutter		x						
4/28/2017 9:34	06: CLEANLINESS:	93	Box not 18 inches from the ceiling	x							
4/28/2017 9:51	06: CLEANLINESS:	Stage	Dusty		x						
4/28/2017 9:58	06: CLEANLINESS: 1 Dust, trash	112			x						

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mestamp	06: CLEANLINESS:	Location/Marile.	Boxes not 18inches from the		COSTODIAL	ORDENS	UNDENS				
4/28/2017 10:0		54	ceiling	x							
	06: CLEANLINESS:										
4/28/2017 10:1		100			х						
4/28/2017 10:1	06: CLEANLINESS: 18 Dust, trash	Pta closet	Clean		x						
4/00/0017 10.0	06: CLEANLINESS:	22	Clean dust								
4/28/2017 10:2		33	Cleandust		X						
4/28/2017 10:2	28 06: CLEANLINESS: Dust	108	Clearance issues								
4/28/2017 9:28	08: CEILING TILES: Stained, broken, holes, 3:2 painted	Larner #38	Tile strip near closet			x					
4/28/2017 9:28	08: CEILING TILES: Stained, broken, holes, 3:4 painted	11	Tile sagging			x					
	08: CEILING TILES: Stained, broken, holes,					~					
4/28/2017 9:30		17	18" clearance	x							
4/28/2017 9:35	08: CEILING TILES: Stained, broken, holes, 5:4 painted	14	Holes and tile		x						
4/28/2017 9:39	08: CEILING TILES: Stained, broken, holes, 9:4 painted	49	Large gap between wall & tile in back corner		x						
4/28/2017 9:40	08: CEILING TILES: Stained, broken, holes, D:4 painted	Kirshenbaum 48	Tile around sprinkler head			x					
4/28/2017 9:40	08: CEILING TILES: Stained, broken, holes,	49	Cracked & bowed by closet in back		x						
4/28/2017 9:42	08: CEILING TILES: Stained, broken, holes,	63	Water stain		x						
4/28/2017 9:43	08: CEILING TILES: Stained, broken, holes,	Front lobby	Ceiling tile holes		x						
4/28/2017 9:43	08: CEILING TILES: Stained, broken, holes, 3:1 painted	99	-		x						
4/28/2017 9:43	08: CEILING TILES: Stained, broken, holes, 3:4 painted	97			x						
4/28/2017 9:44	08: CEILING TILES: Stained, broken, holes, 4:1 painted	Front vertibule	Tile needs set around sprinkler	r	x						

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4/28/2017 9:45:1	08: CEILING TILES: Stained, broken, holes, painted	62	Cracked tile		x						
4/28/2017 9:45:3	08: CEILING TILES: Stained, broken, holes, painted	95	Boxes not 6 inches from the ceiling	x	x						
4/28/2017 9:46:0	08: CEILING TILES: Stained, broken, holes, painted	Outside room 20	Ceiling tile sprinkler			x					
4/28/2017 9:46:2	08: CEILING TILES: Stained, broken, holes, painted	Riggs 59	Cracked tile		x						
4/28/2017 9:46:5	08: CEILING TILES: Stained, broken, holes, painted	96			x						
4/28/2017 9:49:5	08: CEILING TILES: Stained, broken, holes, painted	88			x						
4/28/2017 9:52:3	08: CEILING TILES: Stained, broken, holes, painted	74	Bowed tile leaving large gap		x						
4/28/2017 9:53:5	08: CEILING TILES: Stained, broken, holes, painted	94			x						
4/28/2017 9:56:0	08: CEILING TILES: Stained, broken, holes, painted	110			x						
4/28/2017 9:56:4	08: CEILING TILES: Stained, broken, holes, painted	Hill 68	Hole in tile near fire alarm		x						
4/28/2017 10:01	08: CEILING TILES: Stained, broken, holes, painted	86	Rust		x						
4/28/2017 10:01	08: CEILING TILES: Stained, broken, holes, painted	87			x						
4/28/2017 10:02	08: CEILING TILES: Stained, broken, holes, painted	Hallway near room by custodian office	Active leak			29475	5/4/2017				
4/28/2017 10:03	08: CEILING TILES: Stained, broken, holes,	86	Rust		x						
4/28/2017 10:06	08: CEILING TILES: Stained, broken, holes, painted	76	Hole in corner of tile		x						
4/28/2017 10:07	08: CEILING TILES: Stained, broken, holes, painted	Marsico 79	Around sprinkler head			x					

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rimestamp	08: CEILING TILES:	Location/mame.			COSTODIAL	UNDERS	UKDEKS	DATE	DATE	SU-DAT KEVISII	CLUSED
4/28/2017 10:07	Stained, broken, holes,	Outside boiler room	Painted		x						
4/28/2017 10:09	08: CEILING TILES: Stained, broken, holes,	100	Also outside media center doors		x						
4/28/2017 10:03	08: CEILING TILES: Stained, broken, holes,	80	Sprinkler head gap in tile		×						
4/28/2017 10:15	08: CEILING TILES: Stained, broken, holes, painted	102			x						
4/28/2017 10:15	08: CEILING TILES: Stained, broken, holes, painted	56			x						
4/28/2017 10:17	08: CEILING TILES: Stained, broken, holes, painted	Pta storage closet	18" clearance	x	x						
4/28/2017 10:20	08: CEILING TILES: Stained, broken, holes, painted	31	18" clearance		x						
4/28/2017 10:27	08: CEILING TILES: Stained, broken, holes, painted	109	18 inch clearance		x						
4/28/2017 10:31	08: CEILING TILES: Stained, broken, holes, painted	105			x						
4/28/2017 10:32	08: CEILING TILES: Stained, broken, holes, painted	35	18" clearance		x						
4/28/2017 10:11	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Main Electrical	Base of outside wall		x						
	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings,		Water damage at base of		×						
4/28/2017 10:29	walls, doors, windows) 11. NON-ISSUED HCPSS FURNITURE	37	exterior wall		x						
4/28/2017 9:30:	AND APPLIANCES	11	Shelf	x							
4/28/2017 9:30:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	10	Heater	x							
4/28/2017 9:32:4	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	12	Lamps, shelves , space heater	x							

		Room Number or				FACILITIES WORK			COMPLETION		
Timestamp	Observation:	Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	ORDERS	ORDERS	DATE	DATE	30-DAY REVISIT	CLOSED
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	13	Lamps, heater,	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	17	Fan	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	20	Broken shelve	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Hill 68		x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Kitchen	Fans	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	31	Shelves	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	34	Freezer, toaster oven, lamp	x							
	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	36	Fan	x							
4/28/2017 9:27:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	91		x							
	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Larner 38	Stuffed animals	x							
4/28/2017 9:33:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Shock 46	Curtains	x							
	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Craig 40-curtains	Curtains	x							
	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	13	Stuffed animals	x							

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	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	Kirstenhours 40	Taabaaaaad								
4/28/2017 9:36:5		Kirstenbaum- 48	Teacher carpet	X							
4/28/2017 9:38:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	86	Bins not 18 inches from the ceiling	x							
4/28/2017 9:38:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	50	Shag carpet	x							
4/28/2017 9:39:4	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	98	Bins not 18 inches from the ceiling	x							
4/28/2017 9:44:5	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	19	Fabric on window and desk	x							
4/28/2017 9:45:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	19	Rug	x							
4/28/2017 9:58: ²	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	69	Chair, pillow, floor pillows in reading corner, duck tape on ceiling tile above doorway?	x							
4/28/2017 9:59:3	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Pisca		x							
4/28/2017 10:03	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Gym	Rock wall covering	x							
4/28/2017 10:08	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	81	Sprinkler head by teacher desks looks receded onto cieling, valNce on window	x							

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4/28/2017 10:12	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	82	Pillows on floor, valance, artificial tree, ceiling lamps hanging but not on grips	x		SHOLID		June 1	5,112		
4/28/2017 10:15	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	52		x							
4/28/2017 10:21	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	55		x							
4/28/2017 10:22	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	32	Pillows Dirty	x							
4/28/2017 10:25	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	103	18 inch clearance	x							
4/28/2017 9:47:1	13. AIR GAPS: Structural or physical gaps around exit doors	61	Hole in brick, third tile from ceiling			x					
4/28/2017 9:34: ²	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	13	Plants	x							
4/28/2017 10:25	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	34	Fake plants	x							
4/28/2017 9:42:0	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	99	is this the correct room number?			29212	5/9/2017				
4/28/2017 10:18	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	PTA storage	Abandoned bath needs drain verified			29838	5/4/2017				
4/28/2017 9:50:2	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Stage	3 " clearance		x						

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4/28/2017 9:59	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on 9:4 equipment	Kitchen laundry	Light is out		x						
4/28/2017 10:3	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not 22 installed	35	Protector		x						
4/28/2017 9:57	26. ELECTRICAL EQUIPMENT: Near C sinks or source of water	Kitchen	3' clearance		x						
4/28/2017 10:0	26. ELECTRICAL EQUIPMENT: Near 4 sinks or source of water	Boiler room	3" clearance		x						
4/28/2017 10:0	26. ELECTRICAL EQUIPMENT: Near 8 sinks or source of water	Electrical room	3" clearance		x						
4/28/2017 10:0	26. ELECTRICAL EQUIPMENT: Near 99 sinks or source of water	Fauver 85	Stuffed animals	x	x						
4/28/2017 9:38	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which 22 hinder operation	16	Closed			x					
4/28/2017 9:27	:5 34. WINDOWS: Open	10	Open window	x							
4/28/2017 9:47	:5 34. WINDOWS: Open	20	Need closed	x							
4/28/2017 9:54	1:3	68	Light cover on ceiling is bowed with large gap		x						
4/28/2017 10:0)8	66	Closetpiles up the ceiling 18 inch clearance	x							
4/28/2017 10:1	1	100	2 stained light fixtures		x						